

COMMUNITY CHRISTIAN SCHOOL

ENROLLMENT CONTRACT (K-12)

Mr./Mrs./Ms. _____, agree to enroll the following children:
Parent or Guardian

(List all school age children and their grades)

Enrollment specifications:

1. Registration: A \$100 matriculation fee is required for first-time families. This matriculation fee is a one-time fee only for newly enrolled families. (Families who entered the school for preschool are required to pay the matriculation fee when their students move to kindergarten.)
2. Tuition is paid monthly directly to FACTS, unless tuition is paid in full to Community Christian School before September 1st of each year.
3. Tuition scholarships are available upon formal request made through a FACTS application form. New family applications will be handled on a first come first served basis until funds are exhausted. Tuition scholarships are determined by need of parents, their ability to pay, and by availability of tuition scholarship funds.
4. Continued enrollment for a new school year can only be accepted if a current family does not have a delinquent tuition balance through FACTS. However, if delinquent tuition is paid in full or a payment plan is pre-approved by the Scholarship & Policy Committee by June 30, enrollment will continue. For students graduating or withdrawing from CCS, records will not be forwarded unless all tuition has been paid in full.
5. If you should decide to withdraw after signing the initial contract or after the annual meeting thereafter, you will be charged one twelfth of the tuition charges for the school year, which is non-refundable. All students are granted admission with the understanding that they are to remain until written notice has been received at Community Christian School. CCS may assess a withdrawal penalty if the student withdraws or is expelled from CCS.
6. In full cooperation with the CCS Board and the CCS Service Committee, parents agree to actively participate by attending the scheduled CCS meetings and agree to take an enthusiastic role in the committee structure of the school's fundraisers.

The tuition rates do not cover the full cost of education. The funding gap is made up through fundraising events, donations or families paying the cost of full tuition at a rate of \$750.00 per child per year (\$450.00 for kindergarteners) plus the tuition charges set in the budget. **Please check your preferred option.**

Option 1 – With extra payment to cover for the full tuition costs:

_____ I agree to pay **\$750.00 per child per year (\$450.00 for kindergarteners)** in addition to the tuition charges to help with the funding gap. I understand that I am not expected to participate in fundraising events, but may, at times, volunteer. Participation in the fundraising events helps build camaraderie between the families and also gives more of a sense of ownership in the school.

I _____ do wish to have fundraising information provided.

I _____ do not wish to have fundraising information provided.

Option 2 – With fund raising participation

_____ I understand that my tuition cost has been reduced by the income provided through fundraising events. I realize that I am expected to participate with the fundraising program to pay for the funding gap not covered by my tuition payments.

Fundraising Program

- ❖ Every family in the school is responsible to fill 4 fundraising slots during the year (single parents only 2 slots).
- ❖ These fundraising slots have been created in order to keep tuition lower than the actual cost.
- ❖ The school holds 2 fund-raising events during the year where these fundraising slots can be fulfilled:
 - Banquet – held in November
 - Auction – held in the spring
- ❖ 3 of the fundraising slots must be used working for the auction (each of these slots = 2 hours).
- ❖ Participating in the Banquet will be the other fundraising slot.
- ❖ For every fundraising slot that is not fulfilled by a family, \$300 will be added to their tuition account.

Optional Fundraisers

- ❖ Cash Wise and Cub certificates –75% of the profit to families for expenses (i.e. lunch account)
 - ❖ SCRIP – various retailers’ certificates –75% of the profit to families for expenses (i.e. lunch account)
 - ❖ Walt’s-75% of the profit to families for expenses (i.e. lunch account)
 - ❖ Calendar sale-50% of sale price to families for expenses (i.e. lunch account)
 - ❖ Magazine sale, split profit between CCS & family tuition account- 29% of sale prices to families for expenses (i.e. lunch account)
7. Parents also agree to do their part in the annual back-to-school cleaning as well as the weekly scheduled cleaning.
 8. Any lost or damaged books or library material is be paid for by the parents.
 9. The school will discipline all students in accord with stated policy of the school, along the guidelines of Biblical principles, and with parental involvement should the nature of the offense warrant such involvement. Involvement in discipline matters will be by telephone call, in writing, or may require the parent to come in for direct input and direct involvement. Copies of the student policies are available upon request and will be distributed to each family at the beginning of the school year.
 10. The school reserves the right to dismiss any student who, by his or her action or attitude, does not cooperate with the policies and procedures. Parents may cause the dismissal of a student because of the breach of this contract.
 11. Parents and students must continue to demonstrate a life style that is consistent with the testimony made at the time of their interview and reflects the Statement of Belief of the school
 12. The parties to this agreement are Christians and believe that the Bible commands them to make every effort to live at peace and to resolve disputes with each other in private or within the Christian community in conformity with the biblical injunctions of I Corinthians 6:1 – 8, Matthew 5: 23 – 24, and Matthew 18: 15 – 20. Therefore, the parties agree that any claim or dispute arising out of, or related to, this agreement, including any claim of statutory claims, shall be settled by Biblically based mediation.

If resolution of the dispute and conciliation do not result from such efforts, the matter shall then be submitted to a panel of three arbitrators for binding arbitration. The selection of the arbitrators and the mediation and arbitration process shall be conducted in accordance with the “Rules of Procedure for Christian Conciliation of the Institute for Christian Conciliation” as printed in the Christian Conciliation Handbook. (406-256-1583)

The parties agree that these methods shall be the sole remedy for any controversy or claim arising out of this agreement and expressly waive their right to file a lawsuit against one another in any civil court for such disputes, except to enforce a legally binding arbitration decision.

I have read the section regarding litigation between Christians and agree with this statement.

PARENT COMMITMENT

1. It is understood that I am enrolling my child in Community Christian School primarily because of my earnest desire that my child receives a Christ-centered education.
2. It is understood that my child will be educated in a manner consistent with beliefs and objectives of Community Christian School.
3. It is understood that I will support the school in its efforts to provide education that is distinctly Christian and seek to uphold and maintain the fundamental unity of the school.
4. It is understood that the personal conduct of all students must conform to the standards of the school.
5. I fully accept the tuition schedule set annually and pledge to pay my financial obligation to FACTS on the date due.
6. I agree to authorize Community Christian School to discipline my child as seems wise and expedient.
7. I give permission for my child to take part in all school activities, including sports and school sponsored trips away from Community Christian’s premises and absolve the school from liability to me or my child because of injury to my child during any school sponsored activity.
8. I agree to actively participate and support the school with prayer and practical help as required by the school.
9. Being responsible to God for my child, I pledge and agree to aid Community Christian School in its endeavors and objectives, and to create a Christian home environment, to the best of my ability.
10. I agree to have my child/children participate in advertising/articles in the newspaper.

PLEASE CHECK ONE Agree OR Disagree with statement # 10.

Signed _____

Parent or Guardian

Date: _____